



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

Name of Company	Date: August 27, 2025
	RFQ No.: 2025-08-128
	PR No.: 2025-08-0128
	ABC: P 254,800.00
Complete Company Address	PHILGEPS Ref. No.: 12419002

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **September 24, 2025** at **9:00 am** to the address listed above.

GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
 - PHILGEPS Registration Certificate
 - DTI or SEC
 - Mayor's/Business Permit
 - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2025-08-128
PR No.: 2025-08-0128
PHILGEPS Reference No.: 12419002

- Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

HERBERT D. PEREZ
BAC Chairperson

PLEASE QUOTE: **PER LOT / PER ITEM**

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	FINANCIAL PROPOSAL		TECHNICAL PROPOSAL	
	(Item Name & Technical Specifications)			(Indicate the Price Offer)		(Indicate Brand/ Model Offer)	
Request For Quotation for the Procurement of Foods for the Conduct of Division Rollout of Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Grade 7 to 10 English, Science and Mathematics (Activity Request#AR-2025-D6473-00069)				Unit Price	Total Price	Yes	No
1	DAY 1 AM Snack: Spaghetti, Garlic Bread, Cucumber Juice	91	pax				
2	Lunch: Steamed Rice, Pork Sinigang, Relyenong Bangus, Leche Flan, Juice in Can	91	pax				
3	PM Snack: Cheese Burger, Mashed Potato, Juice in Can	91	pax				
4	DAY 2 Am Snack - Canton Sotanghon, toasted bread, Bottled water	91	pax				
5	Lunch: Steamed Rice, Chopsuey, Fried Pork, Chicken Tinola, Mango Tapioca, Juice	91	pax				
6	PM Snack - Asado Siopao, Juice in Can	91	pax				
7	DAY 3 AM Snack - Chicken Mami with Egg, Kutsinta, Bottled water	91	pax				
8	Lunch: Steamed Rice, Filipino Style escabeche, Fried Fish, Grilled Pork, Fresh Fruits, Orange Juice	91	pax				

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ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)	
Request For Quotation for the Procurement of Foods for the Conduct of Division Rollout of Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Grade 7 to 10 English, Science and Mathematics (Activity Request#AR-2025-D6473-00069)				Unit Price	Total Price	Yes	No
9	Pm Snack: Ginataan Bilo bilo with banana etc., Juice in Can	91	pax				
10	DAY 4 AM Snack: Batchoy and Puto, Juice in Can	91	pax				
11	Lunch: Steamed rice, Pork kare kare, Fried Galunggong, Buko Salad, Juice in Can	91	pax				
12	PM Snack: Macaroni Salad, Chiffon Cake, Juice in Can INCLUSIONS: 1 air conditioned venue good for 95 pax, 3 air conditioned venue for the breakout sessions, with strong wifi connection, 1(4 ft x 8ft) tarpaulin with details of the training, sound system, LCD overhead projector, projector screen, water dispenser with overflowing supply of water, coffee with sugar and creamer, pica pica, buffer for 3 pax, Tayabas best products as token for the 10 speakers	91	pax				
TOTAL							
Date of Event		October 27-30, 2025					
Purpose		Procurement of Foods for the Conduct of Division Rollout of Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Grade 7 to 10 English, Science and Mathematics					

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date